



# FEES TO : TENANTS

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## **Referencing Fee**

**£120.00** per Applicant (incl. VAT)

Referencing tenants (identity, immigration and visa confirmation, financial credit checks, obtaining references from current or previous employers / landlords and any other relevant information to assess affordability), as well as contract negotiation (amending and agreeing terms)

## **Holding Fee**

**£200.00**

To be held against the property applied for whilst referencing is undertaken; this fee will be deducted from the first month's rent.

## **Guarantor Fee**

**£120.00** (incl. VAT) per guarantor (if required)

To cover credit referencing and preparing a Deed of Guarantee as part of the Tenancy Agreement.

## **Tenancy Agreement Fee**

**£150.00** (incl. VAT)

In respect of the preparation of the legal paperwork, i.e. Tenancy Agreement and Tenancy Deposit Scheme paperwork.

## **Company Application Fee(s)**

**£150.00** (+VAT)

To cover credit referencing

**£150.00** (+VAT)

To cover the preparation of the legal paperwork, i.e. Tenancy Agreement

## **DURING YOUR TENANCY:**

### **Amendment Fee**

**£90.00** (incl. VAT) per person

To cover contract negotiation, amending terms and updating the Tenancy Agreement during the tenancy.

### **Renewal Fee:**

**£90.00** for a 6 month renewal

**£120.00** for a 12 month renewal

To cover contract negotiation, amending and updating terms and arrange a further tenancy and agreement.

## **FUTURE LANDLORD REFERENCE FEE:**

**£30.00** (incl. VAT) per reference request

Collating information and preparing a reference for a future landlord or letting agent.

## **UNPAID RENT / RETURNED PAYMENTS:**

Interest at 8% above Bank of England Base Rate from date due.

IF YOU HAVE ANY QUESTIONS REGARDING OUR FEES, PLEASE ASK A MEMBER OF STAFF.

